

# LSU Health

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## FOUNDATION

### NEW ORLEANS

#### ELECTRONIC STOCK TRANSFER INSTRUCTIONS

#### STOCK GIFTS

- (1) Notify your broker that you wish to make a stock gift transfer from your account into the following Foundation account. Transfer instructions may vary by gift type. See page 2 for further instructions.

**Account Number:** 1-106382.1

**Account Name:** LSU HEALTH FOUNDATION - GIFT ACCOUNT

Bank Name: Comerica Bank

ABA: 111000753

Acct Name: Client Administration

Acct Number: 2158598546

FFC Acct Name: LSU Health Foundation

FFC Acct Number: 1-106382.1

- (2) At the same time, notify us that you have instructed your broker to deposit into our account a stock gift. We will need from you:
  - ◆ the name of the stock,
  - ◆ the number of shares, and
  - ◆ instructions on how you wish your gift to be used.

We appreciate your cooperation in supplying us with this information. The above will help us facilitate the transfer of your gift more smoothly, apply your gift according to your wishes, and allow us to acknowledge and thank you for your generosity in a more expeditious manner.

Please contact Lee Trumble, Vice-President & CFO at 504-568-3712 (main), 504-568-5726 (direct) or you may email [ltrumple@lsuhealthfoundation.org](mailto:ltrumple@lsuhealthfoundation.org) if you have any questions.



## Transfer and Delivery Instructions

ACCOUNT NAME : *LSU HEALTH FOUNDATION*

ACCOUNT NUMBER : *1-106382.1*

### DTC Eligible Securities (NON-ACAT):

Deliver as follows: DTC #2108 Comerica Bank Code 40  
Trust Account No: *1-106382.1*  
Trust Account Name: *LSU HEALTH FOUNDATION*

### Federal Reserve Bank (NON-ACAT)

Deliver as follows: ABA #111000753  
Comerica Bank/1050  
Trust Account No: *1-106382.1*  
Trust Account Name: *LSU HEALTH FOUNDATION*

### Open-end Mutual Funds:

*ACAT Eligible Firms* – Our transfer agent, MSCS, will initiate a partial ACAT from participant #5954 to facilitate the transfer of the mutual funds.

*\*Non-ACAT Transfer* - Please contact the Asset Transfer Group for mutual fund instructions by sending an email to: [assettransfersmail@comerica.com](mailto:assettransfersmail@comerica.com).

### Physical Settlement:

Comerica Bank  
Attn: Receipt Coordinator, Mail Code 3404  
411 W. Lafayette  
Detroit, MI 48226  
Tel: (313) 222-3370

### Foreign Securities:

Delivery instructions vary depending on the country and security type. Please contact the Global Transfer Department at [globalprocessing@comerica.com](mailto:globalprocessing@comerica.com) for specific instructions.

### Cash Transfers:

#### By Wire:

**Comerica Bank**  
**ABA #: 111000753 or 072000096 (TX or MI ABA number can be used)**  
**Tel: 313-222-7115**  
**Credit: Client Administration**  
**Account # 2158598546**  
**\*Further Credit to Trust Account Number: 1-106382.1**  
**\*Further Credit to Trust Account Name: LSU HEALTH FOUNDATION**

#### By Check:

Comerica Bank  
Attn: (person at Comerica receiving check)  
PO Box 75000  
Detroit, MI 48275-(4 Digit Mail Code)

### Cost Basis Transfer Statements:

Via Email: [assettransfersmail@comerica.com](mailto:assettransfersmail@comerica.com)  
Via Fax: 313-222-7117/Attn: Cost Basis  
Via US Mail: Comerica Bank  
Attn: Cost Basis, Mail Code 3404  
411 W. Lafayette  
Detroit, MI 48226